

IB/M Program
Professional Portfolio
Elementary Education Major
Doyle

Introduction

This portfolio is a showcase of your professional preparation and strengths as a candidate for a teaching position at the elementary school level. It is a document that you may want to take with you when you interview for a classroom position. This purpose guides the development of your portfolio and your decisions as to what to include.

You are free to add more and to vary the content to present your best documentation of your preparedness to teach. You should be thinking about sharing your philosophy as a teacher and any products that highlight your teaching experiences. You should try to include artifacts that represent your various experiences, talents, interests – all related to teaching.

This list may look long. Use it to help you plan. Use what you have saved from your courses and from your student teaching experience. Each person's portfolio is unique and reflects the experiences they have had, so I anticipate differences.

The components may include the following.

- I. Introduce yourself
 - A. By presenting your resume.

- II. Present your teaching philosophy and educational beliefs
 - A. An essay or a series of essays will allow you to describe:
 - i. Your philosophy of teaching
 - ii. Your approach to classroom management
 - iii. Your consideration of diverse learners
 - iv. Your approach to student assessment
 - v. Other big ideas of importance to you
 - vi. Any reflective pieces you may have done for a course that show your thinking about teaching/educational issues

- III. Present examples of the work you have done with students (student teaching)
 - A. Lesson plans in as many areas as possible: reading, math, science, social studies, writing or language arts, other
 - B. Unit plans that showcase your creativity and long-term planning
 - C. Student products – as they relate to the plans detailed above
 - D. Student assessments – relative to the plans or work included above. Any rubrics that you may have used or created are helpful to include.

- IV. Represent your internship work and your inquiry project
 - A. Examples of your work with children or with teachers
 - B. Or a description of your internship (short is ok)
 - C. A description of your inquiry project (short is ok). You can add your inquiry paper later.

- V. Special Materials - Professionalism
 - A. If you have attended conferences, include a program.
 - B. If you have presented at a conference, include the program.
 - C. If you have any other special professional events to share, include some description (i.e., the fourth grade end-of-year dramatic production, or fifth grade field day event).

- VI. Evaluations of your work
 - A. Student teaching evaluations
 - B. Clinic placement evaluations
 - C. Any letters of recommendation
 - D. Special letters from parents, principals, other professionals